

BURT CITY COUNCIL MINUTES

February 13, 2024

The Burt City Council at the activity complex at 5:30 p.m. for inspection and then reconvened in regular session at 6:00 p.m. on February 13, 2024, in the Burt City Hall Council Chambers. Mayor Skilling presided over the following members answering roll call: Richter, Heyes, Tacheny, O'Leary, Wood. Absent: None. Employees Fitzgerald and Jahnke and seventeen visitors were in attendance.

Wood moved to approve the following items contained on the Consent Agenda, amending the agenda to add DGR engineering:

1. Motion to approve the agenda.
2. Motion to approve payment of bills.
3. Motion to approve minutes.
4. Motion to approve financial statements.

Tacheny seconded the motion. Roll call vote. Ayes: Richter, Heyes, Tacheny, O'Leary, Wood. Nays: none. Absent: None. Motion carried.

Richter made the motion to accept the DGR proposal. O'Leary seconded the motion. Roll call vote. Ayes: Richter, Heyes, Tacheny, O'Leary, Wood. Nays: none. Absent: None. Motion carried.

Wood made the motion to pay water project pay certificates 7 & 8. Tacheny seconded the motion to pay the certificates. Roll call vote. Ayes: Richter, Heyes, Tacheny, O'Leary, Wood. Nays: none. Absent: None. Motion carried.

Wood made the motion to waive activity complex fees for A. Heyes with Fit & Fab for three months. They will revisit it in April. O'Leary seconded the motion. All in favor. Ayes. All. Nays. None. Motion carried.

Tacheny made the motion to adopt Resolution 2024-01, a resolution for local match for the hazard mitigation program. Wood seconded the motion. Roll call vote. Ayes: Richter, Heyes, Tacheny, O'Leary, Wood. Nays: none. Absent: None. Motion carried.

Wood made the motion to set the Property tax Levy Hearing for 6pm March 26, 2024. Richard seconded the motion. All in favor. Ayes. All. Nays: none. Motion carried.

Wood made the motion to forgive the sewer portion of the October bill for 805 4th Street. Richter seconded the motion. All in favor. Ayes: all. Nays. None. Motion carried.

Tacheny made the motion to approve Resolution 2023-07, a resolution authorizing the mayor to sign a contract for the law enforcement services with the Kossuth County Sheriff's Office. Heyes seconded the motion. Roll call vote. Ayes: Richter, Heyes, Tacheny, O'Leary, Wood. Nays: none. Absent: None. Motion carried.

O'Leary made the motion to go into closed session (6:50 p.m.). Wood seconded the motion. All in favor. Ayes. All. Nays: none. Meeting moved into closed session.

Employees Jahnke, Fitzgerald, & Jahnke requested to go into Closed Session at 6:50 p.m. per Iowa Code 21.5 (1)(j) To discuss employee review. The minutes of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed. Move into Closed Session. Others present in Closed Session were Employee's Fitzgerald, Jahnke, and Jahnke.

Wood made a motion to move out of closed session. (6:58p.m.) O'Leary

seconded the motion. All in favor. Ayes: all. Nays: none. The meeting moved out of closed session.

Richter made the motion to accept the changes to the employee handbook. Tacheny seconded the motion. Roll call vote. Ayes: Richter, Heyes, Tacheny, O'Leary, Wood. Nays: none. Absent: None. Motion carried.

The wage and benefit committee reported on their wage/benefit recommendations for fiscal year starting July 1, 2024. Tacheny moved to approve Resolution No. 2024-03, a resolution setting salaries and benefits for appointed officers and employees of the City of Burt, Iowa for fiscal year ending June 30, 2025. Heyes seconded the motion. Roll call vote. Ayes: Richter, Heyes, Tacheny, O'Leary, Wood. Nays: none. The resolution was declared adopted.

The council accepted a resignation letter from M. Habeger and directed the city clerk to post the position and make applications due March 4th by 4pm.

The meeting was adjourned at 7:28 p.m.

Mayor

Clerk

JANUARY RECEIPTS

General: \$1,610.68; Post Office: \$835.41; Burt Summer Celebration: \$889.89; Library: \$106.73; Road Use: \$4,140.54; Employee Benefit: \$127.89; Emergency: \$15.09; L.O.S.T: \$5,946.32; Water: \$15,366.03; Sewer: \$10,292.56; Electric: \$36,139.71; Solid Waste: \$ 5,990.96.

JANUARY DISBURSMENTS

General: \$11,072.86; Burt Summer Celebration: \$236.67; Library: \$3,102.36; Road Use: \$4,443.46; Employee Benefit: \$752.27; Water: \$13,252.99; Sewer: \$3,990.70; Electric: \$32,384.40; Solid Waste: \$ 2,685.08.